

The top 5 skills of a successful **PROJECT MANAGER**

The initial challenge with managing any project is to achieve all of the project objectives within the given restrictions. Here are our top 5 fundamental project management skills required to run projects efficiently.

1

Communication



Excellent communication skills are essential for anyone undergoing a project management role. Statistics show that more than half of all projects fail due to ineffective communication.

2

Organization



A project manager can only succeed if their organizational skills are up to scratch. They have to co-ordinate different reports, deadlines, tasks, meetings, risks and QA issues all in a day's work.

3

Negotiation



The skills involved with negotiation are required throughout a project, not only at the beginning. A manager needs to know when to apply formal and informal negotiations to the appropriate situations.

4

Mentorship
Mentality



A good project manager has the ability to motivate their team and act as a mentor. They need to lead by example and maintain the correct balance between serving their team and serving their company.

5

Technological
Skills



The best project manager will have the ability to complete tasks themselves, as well as delegating. This earns them respect from their colleagues and an understanding of what they are asking of their team.

If you want to find out more about how our training can prepare you for your PMP career, get in touch.

www.offpeaktraining.com

